

Our Leadership and Their Roles-NEW EMAILS

Mother Pilar Parnell-Rector
rector@stjameskan.org

Laura Posecznick-Operations & Communications Director
communications@stjameskan.org

Nicole Bova-Parish Administrator & Parish Accountant
parishadministrator@stjameskan.org

Nick Kilkenny-Director of Music & Technology
music@stjameskan.org

Sarah Jones-Director of Children, Youth & Families
youthandfamily@stjameskan.org

Robbie Padilla-Organist
organist@stjameskan.org

Nancy Graham-Lay Minister for Pastoral Care
nancymgraham4@gmail.com

As of April 25, 2026-St. James' staff have new email addresses. Please look above. The change of servers will hopefully lessen emails going into spam or junk folders. There are many communication materials and mediums that require updating. Please allow time for Laura Posecznick to make all the necessary updates. There could be emails added in the upcoming months. St. James' will make the congregation aware as they occur. Any questions, contact the Parish Office during office hours at 315-685-7600.

BELOW IS A LIST OF TOPICS AND WHO TO CONTACT REGARDING THAT INFORMATION

Who Do I Contact?

Please contact us during office hours. Monday -Thursday 9am-3pm

Do not call personal cell phones, unless it is an emergency. Emails are also answered during office hours.

Rector/Mother Pilar Parnell

- Inquiries about baptism, confirmation, joining the parish in an official capacity, blessings, confession, theological questions, and questions about the Episcopal Church.
- Liturgy
- Pastoral Visitations
- Concerns about the life of the parish/complaints
- Working with the vestry to maintain financial and pastoral life of the parish.
- Being trained for lay ministries and as worship participants
- All other duties as assigned or required.

Parish Administrator/Accountant-Nicole Bova

- Worship Schedule
- Order of Service/Lector's Readings
- Parish Hall Rental
- Schedule a Funeral/Wedding
- Financial & Giving Questions
- General Parish Questions

Director of Operations/Communications-Laura Posecznick

- If you need to communicate an event, program, worship, donations or volunteer opportunity to the parish or community.
- Questions regarding: website, Facebook/instagram, weekly doings, ministry minutes, spirit newsletter, press releases, sponsorships, signage-all advertising areas.
- E-blast communications and directory
- Add someone to the weekly written prayer list
- Something wrong with the building, operations or church facility (except bats!)
- Logistics or “How things work” at St. James’

Director of Children, Youth, & Families-Sarah Jones

- You have children who want to attend youth programming and you or they have questions
- Children Acolyting and assisting in worship
- Questions about curriculum and/or youth group
- You have topics you are interested in learning more about
- Meet and talk about family and church life or to get to know Sarah better
- Need spiritual support at home as families (Mtr. Pilar assists with this)-i.e. prayer practices at home

Director of Music & Technology-Nick Kilkenny

- Join Choir
- Join Praise Band
- Volunteer to Assist with Technology
- Use AV Equipment in the Parish Hall
- In need of live streaming for events
- All technology questions such as sound, slides, online streaming, sermon podcasts, YouTube content, etc.

Organist-Robbie Padilla

- All organ related questions-no one is to touch the organ without Robbie’s permission.

Lay Minister for Pastoral Care-Nancy Graham

- When you are sick, hospitalized (You can always call Mtr. Pilar and Nancy will always let her know.)
- Prayer List (Contact Laura to add to weekly list)
- Pastoral Care Training
- Eucharistic Visitor Training
- You or someone you know are in need of meals
- Prayer Shawls
- Visitations
- Joining the Pastoral Care Team
- Help from our parish nurses and/or rides to appointments

Vestry & Wardens

- This is the leadership group who make decisions regarding funding of the church.



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315-685-7600 StJamesSkan.org